

**The National Institute of Health and Family Welfare
(Administration– II Section)**

F.No. A.12023/4/2021-Admn.II

Dated:- 28 April 2022

NOTICE

It is to bring to notice to all the Eligible Applicants for the post of **Receptionist** in The National Institute of Health and Family Welfare, Baba Gangnath Marg, Munirka, New Delhi that admission card to eligible candidates have been dispatched through speed post on the addresses mentioned by them in their application. Important details are mentioned as under:-

1. The candidates are required to appear for Written Test in the subject relating to the post on **07.05.2022 (Saturday)**. The test will be of 100 Marks of 100 questions to be completed in 90 Minutes. Multiple Choice Question will be based on the General English (25), General Intelligence & Reasoning (25), Numerical Aptitude (25), Concerned Discipline (25).
2. Verification of the admit cards will be done at gate No.02, (Munirka side Bus Stand) at the time of entrance in the NIHFV and in the examination hall (Teaching Block) from 11:00 AM – 12:00 noon **(near DDA Flats, Munirka and nearest metro Station – Munirka and R.K. Puram, Sector III)**. For verification of identity, the candidate must carry with him/her a valid and latest ID proof (bearing clear and latest photograph of the candidate) i.e. Aadhar card, PAN card, Voter card etc. **Please bring one self attested Xerox copy of latest photo ID proof like Aadhar Card, Driving Licence, Voter ID Card etc.**
3. No candidate will be allowed to enter the examination hall, after the commencement of the examination. They will not be permitted to leave before the completion of the Examination. The candidates are advised to come well in time i.e. by 11:00 a.m.
4. The candidate will not be allowed to enter the examination hall without a valid Admit Card or without photo bearing Admit Card. The candidate must affix his/her latest colored photograph on the Admit Card and he/she will be required to sign in the space provided for candidate's signature and also affix his/her Left Thumb Impression on the Attendance sheet in the presence of the Invigilator in the Examination Hall. **Please bring one latest photograph with you to paste on the attendance sheet.**
5. The candidates will have to submit the Admit Card to the NIHFV invigilator immediately after conclusion of the written test. They are advised to keep a photocopy of the admit card for their record and future references/skill test.
6. The result of exams will be declared in due course of time on the Institute's **website www.nihfw.org** and the candidate shortlisted on the basis of their merits in written test may be called for skilled test. The NIHFV reserves the right to select the candidate/s on the basis of their performance in written test and/or skill test.
7. No TA/DA will be paid. Outstation candidates are advised to make their own arrangement for stay etc. The Institute will not bear any expense on this account.
8. Books/Written Notes/ Mobiles/Pagers/Electronic Calculators/ Smart Wrist Watches having Calculator or any other unfair means will not be allowed in the examination hall. The candidates are advised not to carry any such items with them. Candidates who are found to possess such items, after commencement of the examination, whether in use or not, will be deemed to be using unfair means and would be liable for appropriate action as deemed fit, including ban from future examinations conducted by the Institute. Their candidature will also be cancelled for the examination. Also, if carrying such items, they will make their own arrangements for keeping these items outside of the premises of the Institute and the Institute will not be responsible in case of any loss to the candidate.
9. Answers are to be marked with **black or blue ball point pen** to darken the circle on the OMR answer sheet which will be provided in the Examination Hall only. Do not write or mark outside the demarcated areas on the OMR answer sheet as it may invalidate the OMR answer sheet. Do not write irrelevant matter or scribble on this sheet. Candidates must bring with them adequate no. of blue/ black ball point pens. Please do not use ink/gel pen.
10. Any error observed in the factual details of the candidate regarding Name of candidate, Address etc., as mentioned in Admit Card should be brought to the notice of the Institute immediately. If any eligible candidate has not received the Admit Card sent by post at their local address, he/she may contact to Section Officer/ Examination In-charge at least 03 days prior to the date of examination with mentioning of complete details along with sufficient ID proof.

11. The Candidature of the Candidate to the Examination is provisional and mere appearance at the examination does not entitle him/her to any claim for the post. Candidate should satisfy himself/herself regarding the required qualifications, age, caste, etc., as stipulated for the post that he/she has applied for before appearing in the Examination.
12. Except candidate, no guardians/parents/relatives will be allowed to enter in the NIHFW premises.
13. Wearing of face mask is must and covid appropriate behavior should be maintained. However, candidate must remove his/her face mask at the time his/her verification of identity. Candidate should bring personal hand sanitizer (50 ml) and personal transparent water bottle.
14. Venue of Examination - Teaching Block, The National Institute of Health and Family Welfare, Baba Gang Nath Marg, Munirka DDA Flats, New Delhi – 110067.
15. No communication with regards to the non-eligibility shall be entertained as of now. **List of candidates called for written test is attached herewith.**
16. **Negative marking will be @ 0.25 marks for each wrong answer.**

Director

THE NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE

List of Eligible candidates for the post of Receptionist

Roll No.	Name of the Candidate	F/H Name	Present Address
01	Garima Mehra	Narender Singh Mehra	G-206, Nanakpur, New Delhi 110021
02	Sarvesh Kaushik	Mukesh Kumar Kaushik	E-52/A, NIHFW Campus, Munirka, New Delhi 110067
03	Karmpal Yadav	Chandgiram	Q 1236, RK Puram, Sec-4, New Delhi 110022
04	Himani Kasana	Parveen Kasana	C-37 Vishwakarma Colony Pulpheladpur, New Delhi, South Delhi, Pin Code- 110044
05	Devendra Kumar	Sohan Lal	Devendra Kumar C/O Dilip Kumar Das, H.No.-08,Udaayan Palli, Post Office- Ishapur, Nawab Ganj North 24 Parganas (W.B), Pin code- 743144
06	Vinita	Kush Luthra	1018 Type-2 Quarters Sector -7, R.K.Puram Delhi, Pin Code- 110022
07	Shagufta Gull	Ghulam Mohammad Malla	Account Office, Officer's Mess Army Hospital (R&R) Dhaula Kaun, Delhi Cantt, Pin Code- 110010
08	Sourabh Jaryal	Surinder Kumar	K-14, Civil Zone, Subroto Park, New Delhi, Pin Code- 110010
09	Harbai Meena	Kanhaiya Lal Meena	Village- Rooppura (Chanda ki dhani), Post-Khatepura, Tehshil- Bassi, District- Jaipur, Rajasthan, Pin Code- 303301